



# Black Educators Association



**EXTENDED JOB POSTING (January 4, 2021)**

**Regional Educator (1 Full-Time Position)**

**Region: *Halifax Region (Halifax/Western Halifax Counties)***

The Black Educators Association (BEA) was founded in 1969 to assist African Nova Scotian (ANS) communities in developing strategies toward an equitable education system. The BEA is seeking a **Regional Educator** - One (1) Full-Time Position for the **Halifax Region** (*Halifax/Western Halifax Counties*). The candidate must demonstrate experience in researching, developing and providing educational opportunities that will aide African Nova Scotian (ANS) learners to achieve their educational success. Under the direction of the Director of Programs, the Regional Educator will provide tools and/or strategies for parents of ANS learners to assist them in advocating on their children's behalf when dealing with the education system. The Regional Educator will continually assess educational needs and/or concerns with the community and work in partnership with community and/or stakeholders to collaboratively create and bring strategies to fruition thus achieving the vision of the Black Educators Association.

**Responsibilities include:**

- Assist parents to advocate on behalf of their children or advocate on behalf of the parent (himself/herself) and African Nova Scotian learner.
- Advocate with and/or for the parent at school meetings (i.e. suspension hearings, discipline concerns, attendance issues, return-to-school meetings, customized learning plans for African Nova Scotian learners, etc.).
- Mentor parents and African Nova Scotian learners to advocate for themselves.
- Facilitate/act as a resource for the Educational Committees affiliated with BEA.
- Supervise, manage & direct Cultural Academic Enrichment Programs (*CAEPs*) in his/her region
- Customize and deliver presentations and consultations for various audiences.
- Keep apprised of best practices within the topics of culture and race relations.
- Prepare requested documents, letters, etc. for ANS learners and/or their parents/guardians.
- Prepare monthly, annual and other reports as required by supervisor.
- Prepare monthly financial expense reports and monitor his/her budget accordingly
- Manage support staff and supervise general office duties.

**Qualifications:**

- Three to five years demonstrated experience in community development with post-secondary education or related education and experience
- Requires an extensive knowledge of African Nova Scotian communities
- Must have high level of interpersonal skills to handle sensitive and confidential situations
- Must have a collaborative approach working with others and able to work well within a team environment
- Knowledge of the educational system in Nova Scotia is a considerable asset
- Requires continual attention to detail, establishing priorities, meeting deadlines and financial acumen
- Must have knowledge of a variety of computer software applications

Preference will be given to candidates of African Nova Scotian descent. **CLOSING DATE FOR APPLICATIONS: Monday, January 4, 2021 at 4:30 pm.**

Submit a detailed resume and a concise cover letter outlining your experience and qualifications as they relate to the position.

**PLEASE NOTE: This is a reposting and previous applicants do not have to reapply.**

**Only those candidates who are selected for an interview will be contacted. Further information may be obtained by calling: (902) 424-7036 or Toll-free: 1-800-565-3398.**

**FORWARD APPLICATION TO:**

*Selection Committee - Black Educators Association*  
2136 Gottingen Street  
Halifax, Nova Scotia B3K 3B3  
Fax: (902) 424-0636  
Email: [donna.states@bea-ns.ca](mailto:donna.states@bea-ns.ca)

*Please note that an offer of employment is conditional upon the successful completion of an interview and all applicable background checks and confirmation of credentials, the results of which must be satisfactory to the employer. Checks may include one or all of the following: reference checks, other employment checks, criminal background checks, child abuse registry, education verification and social media checks.*

**We thank all applicants for your expressed interest, however, only those candidates selected for an interview will be contacted.**